



Greater
TZANEEN
Municipality
A Tropical Paradise



Invitation to Bid
Supply Chain Management Unit
Department: Corporate Services
Request for Proposal on Security Solution (Technical Surveillance) for Greater Tzaneen Municipality
Bid No: SCMU 02/2017

Bid documents are obtainable at Finance Department – Supply Chain Management of Greater Tzaneen Municipality, Agatha Street, upon non-refundable fee of R250.00 per document payable at the Revenue Offices: Civic Centre, Agatha Street.

Interested service providers must give proof of the following documents to avoid disqualification • Original Tax Clearance Certificate • Company experience (attach appointment letters) • Key personnel experience (attach CV and certified qualification), methodology • Original or certified copy of B-BBEE Certificate • Certified ID copies • Company registration/CK form.

Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked with the bid number, postal address and contact details of the bidder.

Bid documents will be available on date of advert.

A compulsory briefing session and site inspection will be 1 June 2017 at 10:00 at the Old Fire Department, Civic Centre, Agatha Street.

Closing date: 23 June 2017 at 12:00. Public bid opening will be held at the Council Chambers immediately after closing.

Evaluation of Bids

NB: The evaluation of the bid will be conducted in two stages. First stage will be the assessment on functionality: Key personnel experience (attach CV and certified qualification) – 20 points, proof of work experience (attach appointment letters) - 40 points, presentation – 20 points, methodology – 20 points and only bidders that obtain 70 points in functionality will be evaluated in terms of the 90/10 preference point scoring system, where 90 points will be allocated for price only and 10 points will be allocated based on the Broad-based Black Economic Empowerment (B-BBEE) status level of contributor. Contract period: 36 months.

Bidders should take note of the following bid conditions: • Greater Tzaneen Municipality's Supply Chain Management Policy will apply • Broad-based Black Economic Empowerment (B-BBEE) Act will apply • Greater Tzaneen Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid • Council reserves the right to negotiate further conditions and requirements with the successful bidder • Council reserves the right not to appoint • Only short-listed bidders will be called for presentation • No bidder will be appointed if they are not registered on the Central Supplier Database • Contract period 36 months • Council has the right to appoint more than one bidder • Bids which are late, incomplete, unsigned, faxed or e-mailed will not be accepted.

Technical enquiries should be directed to MK Makhubele at 082 070 1351 and administrative enquiries should be directed to NL Mashao at 076 813 4063.

Mr BM Mathebula - Acting Municipal Manager